



Communicating Love; Inspiring our Community to Flourish



Candidate Information Pack

Wrap Around Playworker – SCP Point 7 £20,494 FTE – Part time, Range of Hours available
St Gabriel's CofE Academy
Houlton
CV23 1AN

Letter from the Headteacher

Dear Candidate,

Thank you for taking the time to find out more about the position of Wrap Around Playworker here at St. Gabriel's Church of England Academy. We are a relatively new and rapidly developing school, the first in the Houlton CofE Multi Academy Trust, and we are looking to build on a great start as we take our next steps. We are excited to be opening our own Wrap Around provision here in September 2021 and are seeking a skilful and dedicated Playworker to deliver fantastic before and after school provision for our children. The successful candidate will play a key role in the growth and development of the Wrap Around provision in the coming years as part of a school that seeks to be excellent in all that it does.

St Gabriel's has been open since September 2018 and currently has approximately 200 pupils in single year groups from Reception to Year 6. The coming year marks a very exciting step in our journey as we begin to transition into a two form of entry school, add a nursery class and develop our own wrap-around provision. Our challenge is to maintain and build on the high standards we set for ourselves whilst expanding sustainably. Our current school building is an amazing space with wonderful opportunities for children to learn in great facilities, and we have a large hall perfect for before and after school provision! As the first school to be constructed on the Houlton development in Rugby, we are profoundly aware of the important role we play in establishing community here and see our Wrap Around provision as an essential support to families here.

This is an opportunity for an individual with experience and skill to make their mark on a developing provision, joining our team at an exciting time of growth. You will play a key role in facilitating a great standard of care, working closely with our Wrap Around Leader to give our children the very best experience.

I hope this opportunity has captured your interest, if so, please consider the job description with care, this will undoubtedly be a challenging and rewarding position, giving you the opportunity to make a positive contribution to a brand new provision here at St Gabriel's. If you feel inspired to take up this challenge, I would love to hear from you.

Andrew Taylor
Headteacher
St Gabriel's CofE Academy
Houlton CofE MAT



Ethos



At St Gabriel's CofE Academy everything we do is underpinned by our loving, distinctive and inclusive Christian ethos. We want the best for our children; with love as our core value and primary motivation we ensure every decision and every action we take is with the best-interests of the child at the forefront of our thinking. We communicate God's love and hope for the future to the children in our care and the community we serve by providing the best possible educational experiences and support for children and families. Experiences which are deeply affecting, inspiring confidence and fully equipping our children for their future, enabling them to flourish and fulfil their potential. We recognise each child is gifted with unique skills, talents and interests and place an equal emphasis on developing the whole child in every way:

Academically – encourage excellence, striving to make great progress

Physically – grow healthily with increasing skill and respect for our bodies

Mentally – secure a healthy, joyful, mature outlook, building resilience

Spiritually – develop an appreciation of beliefs, their impact and influence on our lives

Morally – mature in an understanding of behaviour, law and ethics

Socially – build and maintain healthy relationships as a collaborative community

Culturally – identify the responsibilities and opportunities presented in our society

Our Vision Statement

At St Gabriel's CofE Academy, our vision is that we are always:

Communicating Love; Inspiring our Community to Flourish

Inspired by –

Love one Another as I have Loved you. John 13:34

You have planted them, and they have taken root; they grow and bear fruit. Jeremiah 12:2

Job Description – Wrap Around Playworker



SCP Point 7 £20,494 FTE

Range of hours available during Wrap Around operation:

7:30am-8:45am 3pm-6pm Mon-Fri.

Holiday club hours available.

About the Role

Work with the Wrap Around leader to secure the highest standards in our Wrap Around provision; including but not limited to: activity planning and delivery, food preparation, compliance and safeguarding.

Accountability:

The Playworker is managed by and is directly accountable to the Wrap Around leader.

At all times the Playworker will operate within school policies and procedures.

Purpose of the Job

Under the overall direction of the Wrap Around leader, the Playworker will:

- Play a lead role in delivering activities and breakfast/tea for children in the provision.
- Ensure high-standards of care, well-being and behaviour of children in the provision.
- Proactively manage activities and behaviour.
- Actively work to safeguard all attendees of the provision, promoting their welfare and upholding the school's values and ethos.
- Engage with a range of stakeholders to ensure good communication.

Job Description – Wrap Around Leader



Duties and Responsibilities

Provision

Be an excellent role model, exemplifying a high standard of childcare and promoting high expectations for the Wrap Around provision.

Lead provision activities for groups and individuals.

Prepare and deliver food provision including breakfast and tea following all relevant hygiene standards and ensuring that allergies are effectively managed.

Implement robust and effective safeguarding procedures, including first-aid arrangements.

Be a point of contact for parents and carers.

Complete relevant training for the role.

Follow all provision policies and procedures to ensure statutory compliance.

Follow a consistent approach to standards of behaviour across the provision.

Other

To undertake any other professional duties, or training, reasonably delegated by the Head Teacher, which are within the scope of this post and in line with the changing needs of the school.

Act as an ambassador, promoting the ethos, aims and provision at St Gabriel's CofE Academy.

This job description is subject to annual review. It may be amended at the request of the Headteacher or the post holder but only after full consultation.

Person Specification

This person specification is related to the requirements of the post as determined by the job description. Short listing is carried out on the basis of how you meet the requirements of the person specification. You should refer to these requirements when completing your application.



Education and training		Essential	Desirable	Measured by:
	Relevant NVQ level 2/3 qualification		✓	Application
	Paediatric first aid certificate		✓	
	Child protection Level 1 training		✓	
Professional Experience and knowledge				
	Successful experience in a childcare setting for primary-aged children.	✓		Application and Interview
	Up-to-date knowledge and understanding of statutory guidance and compliance in childcare facilities.		✓	
	Successful experience of securing positive behaviour in primary-aged children.	✓		
Personal Qualities				
	Hard-working and determined, with mutual respect and high expectations of self and colleagues.	✓		Observation, Interview
	Passionate about child development and providing opportunities for growth.	✓		
	Articulate and approachable with excellent interpersonal communication skills.	✓		
	Community-minded who seeks the success of the team above self.	✓		
Additional				
	Demonstrates an understanding that at all times the best interests of children must be promoted.	✓		Interview

	Commitment to upholding and promoting the school's Christian foundation, ethos and values.	✓		
	An understanding of and proactive commitment to promoting equal opportunities for all.	✓		
Safeguarding				
	Appreciates the significance of child protection and safeguarding for all individual children and young people whatever their life circumstances.	✓		Interview
	Can demonstrate a working knowledge of and commitment to establishing a culture of safeguarding for the whole school community.	✓		

St Gabriel's CofE Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an Enhanced DBS check, two satisfactory references and a Disclosure of Criminal Record and Disqualification Declaration.

The post holder will be required to take responsibility for and uphold a culture of safeguarding.

Application Information

Thank you for taking an interest in this post.

Candidates are most welcome to visit the school.

Please contact Mrs H. Wilmot at om@stgabrielscofeacademy.org



Please note the closing date for applications is 12:00pm on

Tuesday 29th June 2021

Interviews provisionally w/c 5th July 2021

Contact Details

Completed applications and supporting documents should be sent via email to:

om@stgabrielscofeacademy.org

or posted to:

Mr Andrew Taylor, Headteacher, St Gabriel's C of E Academy, Houlton, Rugby, CV23 1AN

If you do not receive acknowledgement of an electronic application, then please phone

01788 222405

Please contact us if you require a printed or enlarged application pack.

St Gabriel's Church of England Academy

Houlton

Rugby

Warwickshire